

# Overview

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The original purpose of the **Compliance Planning** database was to generate Safety, Environmental and Quality Plans for construction projects. The database however is customisable and adaptable to other plans and other documents, and for other industries such as energy and mining.

The plans are prepared from base template documents and associated components. Specific details such as organisational details, are mail-merged or loaded (*via bookmarks*) into copies of these templates so as to produce final project and organisational specific plans.

Project Managers utilise the Project screens to locate existing plans and/or create new project plans. Details such as project title, identifiers, personnel, activities, hazards controls, SWMSs, MSDSs, etc are identified and the various plans are then auto-generated.



# Project Details

Functionality within *Workflow Essentials - Compliance Planning* includes:

- The ability to utilise, customise or substitute the template plans and the various source documents.
- The ability to import or link such documents as: company logo(s), organisational chart(s), SWMSs, MSDSs, etc.
- A dedicated file management component for organising your various documents.
- The ability to set up client jobs and/or projects, with relevant client details.
- An efficient approach to setting up client jobs/projects - in preparation for auto generating the associated plans/documents.
- The efficient auto-generation of plans and documents, with automatic version control, and the ability to re-generate after minor adjustments have been noted.

The screenshot displays two overlapping windows from a software application. The background window is titled 'Project List' and contains a table with the following data:

Commencement Date	Project No	Organisation	Project Name	Principle Contractor	Project Manager	Active
09-Jan-13	FSH112	QLD	First Sample Highrise	FirstSample Constructi	Mr Lee M	<input checked="" type="checkbox"/>
09-Jan-13	SS1110	QLD	First Sample Shop	FirstSample Constructi	Mr Sam M	<input checked="" type="checkbox"/>
13-Jan-13	SHO21	QLD	Sample House One	SampleTwo Project M;	Mr Mark G	<input checked="" type="checkbox"/>
07-Nov-13	FSS115	QLD	First Sample School	A_Sample	Mr Randal J	<input checked="" type="checkbox"/>

The foreground window is titled 'Project Details' and shows the following information for project FSH112:

- Project No:** FSH112
- Project Name:** First Sample Highrise
- Project Location:** 1 First\_Sample St
- Organisation:** Parent Company (QLD) Pty Ltd
- Active:**
- Issue Date:** 09-Jan-13
- Issue No:** 1
- Commencement Date:** 09-Jan-13
- Est. Completion Date:** 17-Feb-13
- Contract Duration:** 6 Weeks
- RA No:** 1
- Description Of Work:** Mechanical services works as per project documentaion
- Scope Of Work:** Mechanical services works as per project documentation
- Health Statement:** No requirement for Health Surveillance

Below this information is a tabbed interface with the following tabs: Project Roles, Risk Assessment, Safe Work Method Statements, Material Safety Data Sheets, Optional Groups, and Output Directory. The 'Project Roles' tab is active and shows a list of roles and their assigned entities:

Role	Entity
Project Manager	Pete
Workplace Health & Safety Rep	Laura M
On-Site Supervisor	Peter W
Principal Contractor	FirstSample Construction (Qld) Pty Ltd
National OHS Manager	Lee M
Rehabilitation Co-Ordinator	Lee M
Department Manager	Stan S
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At the bottom of the 'Project Details' window is a 'New Entity' button.